



### **Regular Operating Hours:**

**Monday, Tuesday, Thursday, Friday 9:00 am to 3:00 pm**

**CLOSED: Wednesday, Sunday, and Federal Holidays**

**Summer Hours (Memorial Day- Labor Day Weekend)**

**Friday 3:00 pm-5:00 pm (Paid Reservation Pick-ups Only)**

**Saturday 9:00 am- 1:00 pm (Paid Reservation Pick-ups Only)**

## **Outdoor Recreation Equipment Rental Policies/Procedures**

### **RESERVATIONS:**

- 1. We accept advance reservations (in person and by phone or email) and same day requests for most rental items.**
- 2. Some items may require a rental reservation and scheduled pick-up & return (scheduled pick-up & return items are noted in italics on the equipment rental listing.)**
- 3. We reserve the right to limit rental periods based on military status, equipment availability, rental season and item demand.**

### **ALL RESERVATIONS REQUIRE A DEPOSIT:**

**Visa, MasterCard, American Express, cash and checks are accepted forms of payment.**

**A reservation fee of 20% will be assessed at the time of the reservation for all items.**

- 1. This fee will be applied to the rental rate at the time of pickup or forfeited if reservation is not cancelled per specified procedures.**
- 2. If a reservation is cancelled within 7 days of the pickup day the reservation fee will remain in the system as a credit towards a future rental. After 7 days no refunds will be given, with the exception of military members providing a signed letter from the Unit Commander verifying the member unable to use equipment due to military commitment.**



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#### **RENTAL PICK-UPS:**

**Monday, Tuesday and Thursday pick-ups are available beginning at 9:00 am**

**Rental pick-ups are not available on Wednesdays or Sundays**

**Weekend rentals MAY NOT be picked up until AFTER 1300 on Friday.**

**Holiday weekend rentals will be assessed one day's fee in addition to the weekend rental rate.**

**Saturday- Pick-ups are by reservation only and must be paid in full prior to pick-up.**

**Water craft and Travel Trailers rentals may require a scheduled pick-up.**

**Upon pick-up- Please thoroughly inspect all rental equipment. Some rental items require a check-in/check-out with a member of our staff.**

**Take photos of any visible damage and annotate concerns on your rental check-out form. Send pictures to our email**

#### **RENTAL RETURNS:**

**Rental Items must be returned by 10:00 am on the agreed upon return date. A late fee of 1 day rental per day on each item will be applied for returns after 10:30 am. Water craft and Travel Trailers rentals may require a scheduled return.**

#### **CLEANING/DAMAGE POLICY:**

**Rental equipment must be returned clean and serviceable.**

**Cleaning fees will be assessed at a rate of \$25 per hour.**

**Damaged or missing items will be charged maintenance and/or replacement fees.**

**There is NO SMOKING in Campers or boats! Any evidence will result in an immediate fee and termination of future rental privileges.**