



U.S. AIR FORCE

UNITE PROGRAM

FSV



THE USAFA UNITE PROGRAM IS A UNIT RESILIENCY PROGRAM OPEN TO ACTIVE DUTY, RESERVISTS, AND APF/NAF CIVILIANS. THE PROGRAM WILL CONDUCT ON AND OFF-BASE EVENTS WHILE ADHERING TO ALL STATE, COUNTY, AND BASE LEVEL COVID-19 SAFETY GUIDELINES AND REQUIREMENTS.

In August 2016, Air Force Chief of Staff (CSAF) General David Goldfein, released his letter to Airmen titled, "The Beating Heart of the Air Force...Squadrons!" In turn, AFSVA was asked to establish an activity rich program that would equip empowered Squadron/Unit commanders with options to facilitate unit cohesion. Unite provides commanders with funding to initiate programs that will benefit all Airmen in their unit. This includes assigned Active Duty and APF/NAF Civilians.

Fly, Fight and Win...



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ELIGIBILITY

UNITE EVENTS MUST BE INCLUSIVE TO ALL AIRMAN IN AN ORGANIZATION THIS INCLUDES ACTIVE DUTY, RESERVES, APF AND NAF CIVILIANS AND CANNOT BE DIVIDED BASED ON RANK, PAY, GRADE, AGE, RACE, GENDER OR RELIGION.

FUNDING

The installation C3 can confirm your allocations and will make payments on your behalf.

RECREATION FUNDS (APF) **CY22 \$13.50 pp**

May be used on equipment rentals, program supplies and decorations*.

**Decorations cannot exceed 5% of event cost.*

FOOD & BEVERAGE FUNDS (NAF) **CY22 \$5.00 pp**

Must be used in conjunction with a Unite event.

No alcohol.



Example: Unit can submit for Laser tag @ \$13.50 pp Food @\$5.00pp

FUNDING GUIDELINES

- Unite is NOT a food & beverage program
- Events must be recreational and cohesive to utilize funding
- Unite funds CANNOT be combined with other NAFs or APFs
- Funds from non-Federal entities such as Booster Clubs may be used

UNAUTHORIZED PURCHASES

- Alcohol
- Gambling
- Lodging or transportation
- Equipment (rentals allowed)
- Prizes, giveaways or promo items
- Porta-Johns, trash services, damages or cleaning fees

UNAUTHORIZED EVENTS

- Holiday parties
- End of year events
- Balls or banquets
- Dining in/Dining outs
- Squadron trainings or meetings
- Base wide special events
- Movies, concerts, mystery theater, or amusement parks

NOTE: Family members are welcome to participate, but they must pay any associated fees.



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Funding Information

✗ APF (MOA) Dollars (Activity Funds): \$13.50/person Equipment rentals, program supplies (Paper Plates, Cups, Utensils, Napkins, Charcoal Decorations (5% of budget), Foil, Foil Pans, Room Fees, Pavilion/Equipment Rentals, and entertainment. **If a squadron has 100 total people with days, (day & night) workers. They have a program asking for \$13.50 in APF and \$500 in food but worker from day or night can't attend. Is this authorized? NO. Funding is based on those attending.**

✗ NAF Dollars (Food Funds): \$5/person Food and beverage Must be used with a UNITE event.
No alcohol.

✗ The UNITE program is activity, and NAF dollars are an added benefit. NAF funds must be directly in conjunction with an approved UNITE event. An event centered on just eating without an approved Unite cohesive and or team building event is NOT authorized and will not be approved.



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Example of Events



Bowling

Bowl 2 games with shoe rental, reserved lounge and food.



CCLD Ropes Course

Enjoy the challenge, sweat and push boundaries.



Equestrian Trail Ride

Groups of 10-20 get a 1 hour ride.



Farish Outdoor Games

Visit USAFA's 650 acre exclusive mountain resort.



ODR Bubble Soccer

Teams of five compete for a rolling good time.



ODR Climbing Tower

ODR provides the tower and staff and you provide the excitement.



ODR Laser Tag

At FamCamp, enjoy an outdoor battleground.



ODR Mobile Team Challenge

Great team building exercises.



Santa Fe Trail Ride

Bike 14 miles from USAFA to America the Beautiful Park.



True Colors Intl.

Through AFRC, groups of 10-25 are optimal. Dependent on staff available.



Unit Picnic and Sports Day

Rent the FamCamp Pavillion and add ODR activities to your morale event.



Top Golf

Groups 10-15

Examples of Unite approved events.



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*Example 2 Event detail -->

XXX Squadron will have a Field meet and BBQ outing at Lakeside. 100 Airmen will be attending.

Equipment rental from ODR for 3 hours = \$500

Ribs, Burgers, Hot dogs, Mac & Cheese, and potatoes will be bought at the Club = \$500

Revitalizing Squadrons

"...the beating heart of the Air Force"

Family members are welcome to participate, but must pay the full cost of any associated fees.

Event Proposal

Squadron Information

Unit:

Unit POC: Email:

Planned Number of Participants:

Normal Duty Shift of Participants:

Unit Subset:

*Event Information

Type of Event:

Description: Please describe in detail what will take place at your event

Event:

Location:

Proposed Date & Start Time:

Activity Expenses:

Food Expenses:

Participation Reason(s):
 Develop a new skill or competency
 Improve physical fitness
 Increase morale, camaraderie, or esprit de corps
 Promote interaction between unit members
 Provide opportunity for fun or relaxation
 Reinforce peer, unit/squadron, or AF corps values
 Work on a team-building exercise
 This event is open to all ranks (must affirm)

Commander/Designee Signature

All activities require a Commander's signature and approval from the Air Force Services Center. Please plan your event accordingly.

HOSTING YOUR FIRST UNITE EVENT

Please provide a Unit POC. Primary and alternate. This required.



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HOSTING YOUR FIRST UNITE EVENT

- 1. Designate unit representatives (required) in writing to build a relationship with the Unite C3. Suggested: Primary (Fulltime staffer) Alternate (Reservist).**
- 2. Have your unit POC contact 94 FSS Unite C3:** 94FSS.SVC.MWR@us.af.mil , Brad Fallin 655-4872.
- 2. Event Proposal:** Have your unit POC complete the event proposal form & the Unite C3 will submit it to the USAFA C3. AFSVA event approval may take from 21-30 days.
- 3. Have Fun at Your Event!**
- 4. Submit After-Action Report:** Have your unit representative & Unite POC submit an after-action report with (5) pictures within 5 business days.